



Action Plan Follow-up

Follow-up is due each fall, reporting on action taken in the previous year and creating a plan for two years into the future.

Previous Academic Year (insert dates here)				
Task or Action	Progress made and outcome of action?	Resulting Improvements to program?	Challenges for completion of task or action item?	Changes needed to task or action item?

ACTION PLAN for the Next Two Years: Create a future-focused action plan moving forward from the activities of the past year. Add items as necessary and indicate any additional next steps for the items discussed above.

Academic Year (insert dates here)			
Task or Action	Purpose	Measure of Success	Who is Responsible?
Tasks Dependent on Funding (Provide estimated cost)	Data to Justify Need, and Consequence of Not Funding		Who is Responsible?

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