



January 25, 2011

Dear Applicant:

Thank you for your interest in the WWCC Outreach Practical Nursing Program. The admission process is underway for the class beginning August 2011. Enclosed are application materials. If you are interested in applying to the Practical Nursing Program for Fall 2011, the nursing application form and checklist must be received in the Outreach Practical Nursing department in Evanston by 5:00 p.m. **Friday, April 29, 2011 or postmarked Friday, April 29, 2011.** College application and transcripts must be submitted to WWCC Admissions and postmarked no later than April 29, 2011. *Note: Deadline for Spring Semester transcripts is May 27, 2011.*

**Admission Process**

See enclosed Admission Criteria. *Please contact your nursing advisor to discuss any questions you may have about meeting these requirements.*

***Please refer to the application checklist for more details.***

**Notice to Prospective Nursing Students**

The following history information must be reported in writing to the Wyoming State Board of Nursing (WSBN) when submitting an application for Nursing Assistant certification, or Practical Nurse or Professional Nurse Licensure: all charges, arrests, citations or convictions for any criminal offense, including DUIs and felonies even if pardoned, expunged, dismissed or deferred. WSBN also requires notification of admission to a facility for treatment for drug/alcohol abuse within the last 10 years. The WSBN requires an official background check of all applicants. Applicants will not be denied the opportunity to take the competency examination for Nursing Assistants, Practical Nurses or Professional Nurses; however, the WSBN may deny certification or licensure based on history revealed through the background check and history information. Please refer to the WSBN website at <http://nursing.state.wy.us> for additional information regarding the application process and contact information.

**Western Wyoming Community College**  
*Application for Admission*  
**Outreach Practical Nursing Program**

**Fall 2011**

Application Deadline: April 29, 2011

Full Name:	Social Security Number:
Address: <i>Street &amp;/or P.O. Box:</i>	
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<i>City/State/Zip:</i>	
Home Phone:	Cell Phone:
E-mail address:	

List colleges, universities or other schools attended. (Please include WWCC & the college you're currently attending if applicable.)	
Name of Institution, City & State	Dates of Attendance
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***Check all that apply:***

Yes, I am applying to Evanston Outreach Campus. (class/lab primarily in Evanston)

Yes, I am a resident in Uinta County School District #1.

No, I am not a resident in Uinta County School District #1.

**Registration for nursing classes is not possible until you are notified of official acceptance into the program.**

<i>I do hereby certify that the statements in this application are true and complete to the best of my knowledge.</i>	
Signature:	Date:

[Complete checklist on backside.] Over

# Western Wyoming Community College \* Practical Nursing Program

## Applicant Checklist for Admission

*Deadline is April 19, 2011 for the following:*

- Take the TEAS®-V entrance test by April 19, 2011.
  - Please read enclosed TEAS®-V information sheet and follow directions for registering.
  - If interested in purchasing the TEAS®-V study manual, contact the bookstore (307-382-1673).  
*The bookstore will mail the manual for a fee.*

*Deadline is April 29, 2011 for the following:*

- Complete WWCC admissions process. Receive your acceptance to the college.
- Submit a completed nursing application form directly to the **practical nursing department in Evanston**.

*Deadline for transcripts is April 29, 2011.*

**NOTE: Deadline for Spring Semester transcripts is May 27, 2011.**

*[WWCC transcripts will be automatically forwarded to the nursing department.]*

- Achieve a grade point average of 2.5 or better on a 4.0 scale from prerequisite courses: General Biology I, Human Anatomy & Physiology I and II, General Psychology, English Composition I, and Problem Solving or higher math class. Nurse assistant course is not included in GPA.

**If a student has retaken a prerequisite course for a higher grade, it is the student's responsibility to confirm the nursing department has the highest grade for calculation of GPA.**

*Deadline is August 15, 2011 for the following:*

- Evidence of a nurse assistant course. Student may take course in the summer for fall admission.

I have been informed of the above information and understand the procedures and requirements. I understand that it is my responsibility to make sure that all of the above-mentioned materials are in my Nursing file. I also understand that there is no guarantee of admission even though all of the above items are completed.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Return nursing application to:**

**WWCC Outreach Practical Nursing Program,**

**P.O. Box 2430, Evanston, WY 82931-2430**

**or WWCC Practical Nursing Department—Evanston Outreach**

*Tammy Krell, MSN, RN, Coordinator of Practical Nursing Program*

*\* Phone (307) 789-2950 (307) 877-3329\* [tkrell@wwcc.wy.edu](mailto:tkrell@wwcc.wy.edu)*

# Western Wyoming Community College

## ***\* Outreach Opportunities for Students in the Outreach Practical Nursing Program \****

Western Wyoming Community College serves a significant number of students who live outside of the Rock Springs and Green River area. In an effort to meet the needs of all students, the nursing department has several options that help students participate in the nursing program.

- The Outreach Practical Nursing program is available in Evanston during the 2011-2012 school year (completed by July 31, 2012).
- Clinical experiences are available in outreach sites.
- Portions of nursing courses may be taught on line during PN Nursing II and PN Nursing III.
- All nursing students will attend some clinical out of town.

## **Western Wyoming Community College TEAS®-V (Test of Essential Academic Skills)**

This test is required for entry into the WWCC Associate Degree and Practical Nursing Programs. The Test of Essential Academic Skills (TEAS®) measures basic essential skills in the academic content area domains of reading, mathematics, science, and English/language usage. The test is intended for use primarily with adult nursing program applicant populations. The objectives assessed on TEAS®-V are those which nurse educators deemed most appropriate and relevant to measure entry level skills and abilities of nursing program applicants. The TEAS®-V exam is administered by the Assessment Technologies Institute, LLC (ATI).

### **Testing Dates/Times:**

Testing will NOT be offered at any other time until Spring 2012, so it is critical that you make arrangements if you want to apply to the program Fall 2011. No additional testing times will be arranged. You must register by the **REGISTRATION DEADLINE** given below. **Test fee is \$25.00. No refunds will be issued. Seating is limited.**

<b>Western Wyoming Community College – Evanston Outreach</b>			
<b>Test Date</b>	<b>Time</b>	<b>Location</b>	<b>Registration Deadline</b>
Monday, March 14, 2011	10:00 am–2:00 pm	Computer Lab (Rm. 144)	March 11, 2011
Monday, March 14, 2011	6:00 – 10:00 pm	Computer Lab (Rm. 144)	March 11, 2011

### **Registration:**

#### **If you are testing in Evanston, to register you must:**

- Register and pay the \$25.00 test fee to the WWCC Evanston Outreach office (307-789-3988).

#### **If you live out of state or a significant distance from WWCC test sites:**

- It may be possible for you to take the test where you live. Contact Testing Assistant **Brenda Haskins at 307-382-1660** in the Career Services and Job Placement Office to discuss these options. **Any out-of-area testing must be arranged by April 18, 2011 and completed by April 29, 2011.**

**Additional information on backside**

**TEAS® Test Rules:**

- Previous TEAS®-V test scores will not be accepted.
- Students who have not taken the test in March 2011 may only take the test once and must test through WWCC unless other arrangements have been made with Career Services & Job Placement Office.
- You should arrive at the test site at least 15 minutes before the scheduled starting time, and ***you must bring a picture ID.***
- You will not be admitted to the testing room if you are late.
- No reference or support materials are allowed in the testing room. An on-line calculator will be available during the test.
- You will not be allowed to communicate with other students during the test. If you have a question or a problem, raise your hand to alert the proctor.
- You will not be allowed to leave the testing room during the test, except for a brief restroom break, if necessary, between sections.
- You are not allowed to make phone calls at any time. ***Cell phones must be turned off during testing.***
- Do not wear a watch that "beeps" as you will have to remove it from the room.
- If the proctors note any activities that are in conflict with the rules stated above, they can either stop your test immediately or they can note the concern and your test can be determined to be invalid at a later time.

**Suggestions:**

We suggest that you arrive at the site early and try to focus on a positive attitude. Get an adequate amount of sleep the night before and be sure to wear comfortable clothes that can accommodate a variety of room temperatures. It is always a good idea to bring along a light sweater or jacket. Make sure you eat appropriately before testing and avoid stimulants. If interested in a study manual, contact the WWCC Bookstore (307-382-1673). The study manual is available at a cost of approximately \$55.00. *The bookstore will mail the manual for a fee.*

**Results:**

Results will be available upon completion of the test. A copy of your score will be forwarded to the nursing department. Remember, this test is part of the admission process, not a sole determinant of acceptance. The Career Services and Job Placement Office **CANNOT** tell you if you are admitted to the program. The decision to admit is made by the Coordinator of the Outreach Practical Nursing Department.

***If you have a documented disability, you may be permitted to take the test with accommodations appropriate to your disability. Present documentation when you register for the TEAS®. Contact Brenda Haskins for additional information.***

## Western Wyoming Community College Prospective Practical Nursing Students

The result of your TEAS®-V is one component of the admission criteria for the WWCC outreach practical nursing program. Your TEAS®-V score does not indicate if you will be admitted or not. The other components taken into account are GPA on prerequisite courses and additional points for taking the other general education course required for the practical nursing program. All points are added after spring courses are completed. Scores are ranked. Qualified applicants with the highest points are admitted into the practical nursing program on a space available basis. Students will be notified in writing by June 20, 2011. Information regarding acceptance will not be given over the phone or face to face.

### Admission Criteria:

- TEAS®-V - Individual Total Score = **100 points maximum**
- GPA (prerequisite courses only) = **80 points maximum** (GPA X 20)  
General Biology I, Human Anatomy & Physiology I & II, General Psychology, English Comp I, and Problem Solving or higher (*2.5 GPA or higher to qualify*) (*Nurse assistant course not included in GPA.*)
- Completed required general education course = **1 point maximum** (1 point each course)  
Computer Information Systems

**TOTAL possible points = 181 points**

### For example:

72      TEAS®-V - Individual Total Score  
 + 66.364    GPA points (*see below for configuration*)  
 + 1      General education course point  
**139.364    Applicant's total points**

Prerequisite Courses	Credits	Grade	Credits x grade points = points
Gen Biology I (BIOL 1010)	4	B	4 x 3 = 12
Human A&P I (BIOL 2010)	4	A	4 x 4 = 16
Human A&P II (BIOL 2015)	4	A	4 x 4 = 16
Gen Psychology (PSYC 1000)	4	C	4 x 2 = 8
English Comp I (ENGL 1010)	3	B	3 x 3 = 9
Problem Solving (MATH 1000)	3	A	3 x 4 = 12
Total	22		73
(Points divided by credits = GPA) <b>73 / 22 = 3.3181818 = 3.3182 GPA</b>			
(GPA x 20 = GPA points) <b>3.3182 x 20 = 66.364 GPA points</b>			

General Education course	Grade	Points
Computer Information Systems (COSC 1200)	A	1
Total General Education course point =		1

The highest number of points and the lowest points earned for admission vary from year to year. Below are several examples:

	Sample 1	Sample 2	Sample 3
Highest Total Points for Admission	183	179	170
Lowest Total Points for Admission	156	132	120

**If you have questions, contact Tammy Krell at 307-789-2950 or 307-877-3329.**

*Tammy Krell, MSN, RN, Coordinator of Practical Nursing Program*  
 \* Phone (307) 789-2950 (307) 877-3329\* [tkrell@wwcc.wy.edu](mailto:tkrell@wwcc.wy.edu)

**Western Wyoming Community College \*\* Practical Nursing Program  
Admission Policy and Criteria \*\* Certificate in Practical Nursing  
2011 - 2012**

**Practical Nursing Program (Outreach)**

The Outreach Nursing Department provides information to all students who express an interest in the program. In addition to the regular college admission requirements, prospective nursing students must meet applicant requirements of the Practical Nursing Program to be considered for admission. Admission into the program is granted only in the fall semester.

**To apply for the Practical Nursing Program:**

- Complete WWCC admissions process. Receive acceptance to the college.
- Submit a completed nursing application form directly to the Outreach Nursing Department in Evanston by application deadline.
- Achieve a grade point average of 2.5 or higher on a 4.0 scale from prerequisite courses (General Biology I, Human Anatomy & Physiology I and II, General Psychology, English Composition I, Problem Solving or higher. CNA course not included in GPA.)
- Take the TEAS®-V entrance test. The Test of Essential Academic Skills (TEAS®) measures basic essential skills in the academic content area domains of reading, mathematics, science, and English/language usage. TEAS®-V study manual may be purchased through the WWCC Bookstore (307-382-1673).

**Admission Criteria:**

- TEAS®-V entrance test – Individual Score
- GPA will be based on prerequisite courses completed by the end of spring semester for fall admission. Nurse assistant course not included in GPA.
- One (1) additional point will be granted if applicant has successfully completed COSC 1200 Computer Information Systems by the end of spring semester for fall admission.

***Applicants are encouraged to contact a nursing advisor periodically to ensure the appropriate classes are taken and to communicate program changes.***

**Admission process**

Students are notified in writing of admission criteria and application deadlines. Admission into the nursing program is competitive and based on the cumulative score of points the applicant receives for grade point average from prerequisites, TEAS®-V Adjusted Individual Total Score, and completed required general education courses. Grade point average from prerequisites and TEAS®-V Adjusted Individual Total Score account for the majority of the total points. Qualified applicants with the highest points are admitted into the nursing program on a space available basis. Applicants will be notified in writing of the results of the admission process. Qualified applicants who have not been admitted are ranked (according to cumulative points) and placed on an alternate list. If positions become available to accommodate additional eligible applicants, those on the alternate list will be notified. Applicants not admitted must re-apply for the next year. Re-applicants will be subject to the same scrutiny and consideration as an initial applicant. Applicants who are admitted but decline entrance into the program must re-apply.

**WWCC Practical Nursing Program Curriculum Plan**  
**Certificate in Practical Nursing**  
**2011 – 2012**

**Pre-Requisites**

Pre-Requisite (three semesters)	<u>Credit</u>
General Biology I (BIOL 1010) .....	4
Human Anatomy & Physiology I (BIOL 2010) .....	4
Human Anatomy & Physiology II (BIOL 2015) .....	4
English Composition I (ENGL 1010).....	3
General Psychology (PSYC 1000) .....	4
Problem Solving (MATH 1000) or higher .....	<u>3</u>
	22

Nurse Assistant Course

\*\*\*\*\*

**PN Program Courses**

**Fall Semester**

PN Nursing I (NRST 1555).....	9
Computer Information Systems (COSC 1200).....	<u>3</u>
	12

**Spring Semester**

PN Nursing II (NRST 1565).....	<u>9</u>
	9

**Summer Semester**

PN Nursing III (NRST 1575).....	<u>6</u>
	6

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**All pre-requisite courses must be completed prior to beginning the Practical Nursing program.**

All above pre-requisite and program courses must be completed with a “C” or better to earn the Certificate in Practical Nursing.

All general education non-pre-requisite courses may be taken prior to admission into the nursing program.

General education courses taken while in nursing program must be taken evenings, Internet or other asynchronous format.

Students must be admitted to the program to enroll in Practical Nursing courses.