

Course Reserve Form

About You

- Name
- WWCC Library Card number (a special reserves only library card can be created if requested)
- Email Address
- Phone Number
- Department (drop down menu)
- Campus Address /Box number
- Check to indicate that you have read and agree with (to) WWCC Hay Libraries Course Reserves Policy including U.S. Copyright laws.

Course Information

Course Number

Course Name

Semester & Year

Item 1

- Loan Period (drop down menu In Library Use Only, 1 Day, 3 Day and 7 Day Reserve)
- Item Owned by (check boxes with space for call number)
 - Instructors Personal Copy
 - Library Copy indicate call complete call number
- Title
- Author
- Publication Date
- Instructor's Comments

REPEAT FOR ITEM 2-5