



**INTERNATIONAL BUSINESS/ENGLISH  
AS A SECOND LANGUAGE  
CERTIFICATE CHECKLIST  
2010 Catalog**

NAME: \_\_\_\_\_ STUDENT ID#: \_\_\_\_\_

*For Office Use Only*

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First Check: \_\_\_\_\_ Second Check: \_\_\_\_\_

Lacking: \_\_\_\_\_ Lacking: \_\_\_\_\_

\_\_\_\_\_

GPA: \_\_\_\_\_ GPA: \_\_\_\_\_

Hours: \_\_\_\_\_ Hours: \_\_\_\_\_

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		YES	NO
<b>Required Courses - Fifteen (15) credits</b>			
BADM 1000 (Introduction to Business)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
BUSN 2000 (Intro to International Business)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
CMAP 1750 (Spreadsheet Applications I)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
HMDV 1502 (English as a Second Language) (or 3 credits higher level writing course*)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
HMDV 1503 (Non-Native Conversation)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
<b>Electives – Seven to Eight (7-8) credits from:</b>			
BAS 0910 (Non-Native Reading)	2 Credits	<input type="checkbox"/>	<input type="checkbox"/>
BAS 0950 (Non-Native Vocabulary)	2 Credits	<input type="checkbox"/>	<input type="checkbox"/>
BAS 0960 (Non-Native Listening)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
COMM 1010 (Public Speaking)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
HMDV 0550 (US Culture/Communication)	2 Credits	<input type="checkbox"/>	<input type="checkbox"/>
POLS 2310 (Intro to International Relations)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
High Level Writing Course (ENGL 0950 or higher)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
<b>Business Electives – Nine (9) credits from:</b>			
BOTK 1520 (Business Math)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
BOTK 1555 (Basic Office Skills)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
COSC 1200 (Computer Information Systems)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
MGT 1000 (Introduction to Supervision)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
MGT 2100 (Principles of Management)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
MKT 1300 (Advertising)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>
MKT 2100 (Marketing)	3 Credits	<input type="checkbox"/>	<input type="checkbox"/>

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Advisor's Signature                      Date

\_\_\_\_\_  
Student's Signature                      Date