

WWCC Technology – what do you need?

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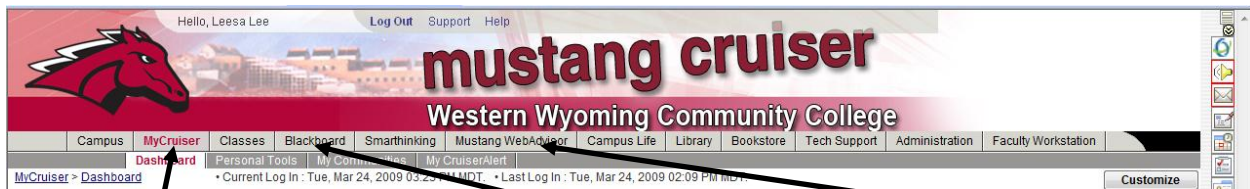
Mustang Cruiser – WWCC Student portal – where they start everything. (Single Sign on)

Mustang Cruiser is the portal for everything a student needs while attending WWCC, all classes students are registered for can be accessed in Mustang Cruiser. Students are hooked up with others in their class and many instructors utilize the web based features for assignments, grades, etc. Also, the calendar shows all campus events, and menus for the cafeteria.

All enrolled students (part-time and full-time) have an email address. Instructors expect students to communicate using this email address rather than their hotmail or yahoo accounts. Email can be forwarded to “other” accounts automatically, for assistance they should contact the WWCC Helpdesk at helpdesk@wwcc.wy.edu. The student’s email address is their first and last name (all one word) with @wwcc.mailcruiser.com at the end like this:

firstlast@wwcc.mailcruiser.com

Here is a tutorial for Cruiser: <http://www.wwcc.wy.edu/registrationandrecords/cruiser/cruiser.htm>



<p>My Cruiser Links to all current courses This is where you “land” when you log in</p> <p>Student <-> Instructor</p>	<p>Blackboard For fully online courses and partially online courses Assignments, tests, discussion boards, grades</p> <p>Student <-> Online Instructor</p>	<p>Mustang WebAdvisor Your official grades, transcripts, financial aid information</p> <p>Student <-> the college</p>
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Software we use:

Microsoft Office 2010 is the suite that is used by all faculty and staff. If your student has Microsoft Office 2007, there is not a huge difference. However, if a student is taking a computer course that is specific to Office 2010, they will need to upgrade or plan to use computers on campus. Microsoft Office for the Mac (Apple) is not the same as the software for PCs.

Students can purchase Microsoft Office for \$79.95

The offer is not available all of the time but is pretty easy to find by searching the Microsoft.com website for "Ultimate Steal." You must have a college email address and a credit card to purchase. You can download the program and install it or you also have the option to purchase the installation cds for about \$13 more. (The download is large!) THIS IS NOT A TRIAL it is the real deal. The installation codes will be delivered to you by email. That email cannot be forwarded. You will use Microsoft Office for many of your courses throughout your time at Western. This is a *great* deal!

<http://www.microsoft.com/student/en/us/office/default.aspx>

The screenshot shows the Microsoft Office Professional Academic 2010 student offer page. The page features the Microsoft logo and the product name "Office Professional Academic 2010". Below the name are links for "HOW DO I BUY?" and "AM I ELIGIBLE?". A large image of the software box is shown on the left, with a list of included applications: Word, Excel, PowerPoint, OneNote, Outlook, Publisher, and Access. The price is prominently displayed as "\$79.95*" with a "BUY NOW" button. To the right, a "What's Included:" section lists the applications with their respective icons: Word 2010, OneNote 2010, Excel 2010, Publisher 2010, PowerPoint 2010, and Access 2010, and Outlook 2010. At the bottom, there is a section for "Other Student Deals from Microsoft" featuring "Microsoft Windows 7 Professional UPGRADE \$29.99*" and "Microsoft Office for Mac Academic 2011 \$99.95*", each with a "LEARN MORE" button. The page also includes a "Country/Region" dropdown menu, a "ShareThis" button, and a "VIEW THIS PAGE ON MOBILE" button.

Another option for purchasing Microsoft Office 2010: Our bookstore carries a 6-month subscription to Microsoft Office 2010 Professional. This is an inexpensive way to get the software, just keep in mind the time limitation.

Operating Systems used on campus:

Mostly Windows 7 Enterprise – there are a few Windows Vista machines.

There are no Mac computers on campus for public use – they are used in the Science department, but not widely used in our college network.

Storage Devices and Online Storage

Many students make use of USB drives. Other names --- Pen Drive, Flash Drive, Thumb Drive, Jump Drive (they are all the same thing). Urge your student to keep another copy of their work elsewhere. It is bad to only have one copy of your final paper on a USB drive and have it get broken or lost.

Mustang Cruiser has 5 GB of storage for each student. Easy to use and free to students.

Microsoft also hosts a free online portal that you can use for online storage. It is at www.live.com – there is a SkyDrive that you can use for storing files – up to 25 GB!

Pretesting Student’s Word Processing Skills

At the beginning of each semester, we give a word processing pre-test to students in all English 0950 and 0955 classes. We help them determine if they need more word processing skills. Classes that are recommended that will help students gain word processing skills: Word Basics CMAP 1716, Computer Information Systems COSC 1200, and Computer Keyboarding CMAP 1500.

Computers on Campus

OIS Lab Room 1448 --- Computers and printers available for students 65 hours a week. A knowledgeable staff can assist students with computer work. **Flexible computer courses are taught in the OIS lab.**

There is a computer lab available for students living in the residence halls (no lab assistants are available and if computer issues arise the student must contact their RA).

Hay Library has several computers available for student use (check their website for hours and more information: <http://www.wvcc.wy.edu/library>).

Other computer labs available to students: Engineering Lab, MAC (Math Assistance Center) (these labs are primarily used for the students taking these classes and not available for recreational use).

Are you going to Purchase a laptop for your student? Some things to consider –

Most laptops have wireless capability – YOUR STUDENT WILL WANT THAT! We have wireless service on campus. If living on campus, once your student agrees to the terms and conditions then they will be registered with WVCC’s network (like at a hotel).

Learn how to backup your computer. Our IT staff cannot “work” on student computers. They can help them get connected to our online services, but unfortunately can’t repair machines, if your student’s computer is fairly new it is likely to be under warranty, make sure your student knows how to utilize the warranty if need be.

Helpful Links:

<http://www.wvcc.wy.edu/wvccparents/default.htm>

<http://www.wvcc.wy.edu/residencehalls>

http://www.wvcc.wy.edu/pplant/prot_svs.htm

http://www.wvcc.wy.edu/policies_proc/student/spolicies.htm